

Calhoun County Land Bank Authority

Minutes of a Public Meeting

Date.....August 19, 2014
Time.....12:00pm
Place.....Calhoun County Bldg.
Law Library
315 W. Green Street
Marshall, MI 49068

1. Call to Order:

Christine Schauer called the meeting of the Calhoun County Land Bank Authority Board to order at 11:40am in the Law Library of the Calhoun County Building located at 315 West Green Street, Marshall, MI 49068.

2. Roll Call: Christine Schauer, Peggy Sindt, Rob Behnke, and Nola Batch. Excused: Lynn Ward Gray and Terris Todd. Absent: Jeremy Andrews.

Staff: Krista Trout-Edwards, Executive Director, and Angela Hartung, Administrative Assistant, joined after closed session. Absent: Richard C. Lindsey, Jr., General Counsel.

3. Closed Session: Pursuant to MCL 15.268(a) to consider the Periodic Personnel Evaluation of the Executive Director.

4. Return to Open Session

5. Pledge of Allegiance

6. Approval of the Agenda

Robert Behnke moved to approve the agenda as amended. Nola Batch seconded, and the motion passed by unanimous voice vote.

7. Approval of Land Bank Minutes

A. Approval of Land Bank Minutes of May 20, 2014

Rob Behnke moved to approve the Land Bank minutes as presented. Peggy Sindt seconded, and the motion passed by unanimous voice vote.

8. Citizen Comment

None

9. Reports:

A. Executive Director's Report

Krista Trout-Edwards presented the Executive Director's report covering the following topics:

1. New Employee
2. Property Dispositions
3. Awarded Grant Applications
4. General Announcements
5. Budget Report

10. New Business

A. Discuss and Approve Amended Land Banking Agreement for Unoccupied Properties in the City of Albion

Ms. Trout-Edwards presented this item along with the next agenda item, noting the extension of the deadline until end of 2015 allowing for more feedback for the target market analysis to better drive the revitalization efforts. She also explained that a subsequent extension would require the non-profit to submit development plans by September 30th for staff review.

Robert Behnke moved to approve the Land Banking Agreement for Unoccupied Properties in the City of Albion. Nola Branch seconded, Peggy Sindt abstained and the motion passed by unanimous voice vote.

B. Discuss and Approve Amended Land Banking Agreement for Occupied Properties in the City of Albion

Nola Batch moved to approve the Land Banking Agreement for Occupied Properties in the City of Albion. Robert Behnke seconded, Peggy Sindt abstained and the motion passed by unanimous voice vote.

C. Discuss 2014 and 2015 meeting schedule and election of officers

Ms. Trout-Edwards submitted a proposal to finish 2014 with the November meeting and start bi-monthly meetings in February, with the November 2014 meeting to include the 2015 Budget Review. There was discussion around holding a few of the meetings at alternate locations within the county.

Ms. Schauer broached the scheduling of Election of Officers.

Ms. Trout-Edwards clarified that pursuant to the by-laws, the Election of Officers will be in February of 2015.

Peggy Sindt moved to approve the 2014-2015 meeting schedule and election of officers. Nola Batch seconded and the motion carried by unanimous voice vote.

11. Approval of Accounts Payable

Approval of Accounts Payable for the amount of \$174,164.86 from 05/15/2014 to 08/15/2014.

Peggy Sindt moved to approve accounts payable as presented. Robert Behnke seconded, and the motion passed by unanimous voice vote.

12. Approving Review, Evaluation & Goals of the Executive Director for 2015

Ms. Schauer presented the subject of approval of the Review, Evaluation & Goals of the Executive Director for 2015 as discussed in the closed session.

Peggy Sindt moved to approve the Review, Evaluation & Goals of the Executive Director discussed in the earlier closed session. Nola Batch seconded, and the motion passed by unanimous voice vote.

13. Citizen Comments

None

14. Board Member Comments and Announcements

Robert Behnke shared progress on a proposed rental property ordinance and vacant building ordinance in Pennfield Township.

Peggy Sindt announced the opening of the Bohm Theatre and that tours will be running during the Festival of the Forks in September. Sindt also noted that she would be bringing members up to date on pending other developments impacting the City of Albion as they occur.

Ms. Schauer noted the property auction this Thursday and the “No Minimum Bid” auction is October 2nd. She also extended an invitation to tour the new office space of the Land Bank and the Office of the Treasurer on the garden level.

15. Adjournment:

The Calhoun County Land Bank Meeting was adjourned at 12:52pm and the next meeting is scheduled for November 18, 2014 at 11:30 am in the Law Library at the Calhoun County Building.