



## CCLBA Board of Directors Meeting Minutes

**3:00pm Thursday, June 23, 2016**

Calhoun County Building – Marshall  
Garden Level Conference Room

### 1. Call to Order

Christine Schauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:08pm in the Garden Level Conference Room of the Calhoun County Building located at 315 West Green Street, Marshall, MI 49068.

**Roll Call:** Christine Schauer, Lynn Ward Gray, Derek King, Patrick McLean, Peggy Sindt and Rob Behnke in attendance.

Staff: Krista Trout-Edwards, Executive Director; Amy Rose Robinson, Property & Project Coordinator; and Angela Hartung, Administrative Assistant.

### 2. Pledge of Allegiance

### 3. Approval of the Agenda

*Rob Behnke moved to approve the agenda. Peggy Sindt seconded, and the motion passed by unanimous voice vote.*

### 4. Citizen Comment

None.

### 5. Consent Agenda

#### **Approval of Land Bank Minutes – April 28, 2016 Meeting**

*Mr. Behnke moved to approve the April 28, 2016 meeting minutes as presented. Derek King seconded, and the motion passed by unanimous voice vote.*

### 6. Reports:

#### **Executive Director's Report**

Krista Trout-Edwards gave highlights of the Executive Director's report.

- a. Property Sales
- b. Property Listing & Rehabilitation
- c. Demolition Projects & Grant Updates

Ms. Trout-Edwards shared that the Land Bank will be continuing its partnership with the City of Battle Creek in the demolition of 10 houses through the Hardest Hit Funds they were awarded. She also indicated that the BC HOME Grant rehab at 253 N McKinley Ave and the NSP2 Round 2 Rehabs of 113 N Wabash and 140 N McKinley are scheduled to be put on the market for sale in July.

- d. Budget Report
- e. Spring Fling Side Lot Sale Recap

Ms. Trout-Edwards pointed out the success of the first Spring Fling Side Lot Sale and that the specific properties were included in the Property Sales report.

- f. General Announcements

Ms. Trout-Edwards continued that the Transform This Home program was gaining momentum and several properties were near the point of closing sales.

Mr. King inquired about the Jail Project that the Land Bank is managing for the County.

Ms. Trout-Edwards provided a synopsis of the process leading to the re-bid.

Ms. Trout-Edwards highlighted the Battle Creek Fire Department Training House donation at 249 Parish.

Ms. Trout-Edwards shared that the approach of the development agreement process that was successful in providing clear parameters in the 180Urban project, is being applied to 50 W Michigan and 301 N Clinton.

She also shared that Jeremy Andrews has resigned his board position and that Peggy Sindt has announced her retirement which will also result in a vacancy. There was brief discussion around the requirements for each vacancy.

Ms. Schauer provided clarification of the same.

Patrick McLean inquired about the sale prices on the Albion properties included on the Property Sales report.

Ms. Trout-Edwards clarified the specific properties and added that the 712 N Superior duplex was preparing to close and that momentum was developing in that community. She went on to share a graph illustrating location break down of the properties sold to date from the Side Lot Sale.

## **7. Presentation**

### **a. Byrum & Fisk Presentation**

Mark Fisk and Erica Shekell provided a presentation of the services provided to date since partnering with the Land Bank, which was followed by discussion.

## **8. Accept Report of Accounts Payable**

Ms. Schauer presented the Report of Accounts Payable for acceptance.

*Patrick McLean moved to accept Report of Accounts Payable as presented. Lynn Ward Gray seconded, and the motion passed by unanimous voice vote.*

## **9. Citizen Comment**

None.

## **10. Board Member Comments & Announcements**

Ms. Gray announced an upcoming roundtable on Urban Ag and a public meeting on the findings of an environmental impact study of the proposed Department of Defense Interceptors, both of which will be occurring in Battle Creek.

Ms. Schauer indicated that the Home Owner Rehab and Emergency Repair Grant was underway and that flyers were being distributed.

Ms. Sindt asked if the Treasurer could do an educational piece on the tax foreclosure process for appointed/elected officials, which Ms. Schauer affirmed.

Mr. McLean inquired about convening a community group discussion around Dalrymple School. Ms. Trout-Edwards pointed out that the property was not yet in the Land Bank and Ms. Schauer added that community discussion was under way.

**11. Adjournment**

*Mr. McLean moved to adjourn the meeting. Ms. Sindt seconded, and the motion passed by unanimous voice vote.*

The Calhoun County Land Bank Board of Directors Meeting was adjourned at 4:21pm. The next meeting is scheduled **August 25, 2016 at 3:00pm in the Garden Level Conference Room** at the Calhoun County Building.