



CCLBA Board of Directors Meeting Minutes

3:00pm Thursday, October 25, 2018

Calhoun County Building – Marshall
Garden Level Conference Room

1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:10pm in the Garden Level Conference Room of the Calhoun County Building located at 315 West Green Street, Marshall, MI 49068.

Roll Call: Lynn Ward Gray, Steve Buller, and John Hart were in attendance. With the presence of Chair Brian Wensauer, quorum was established. Patrick McLean and Derek King were excused, and Lenn Reid was absent.

Staff: Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; Amy Rose Robinson, Property & Project Coordinator; Devon Parker, AmeriCorps VISTA; and Jim Dyer, General Counsel.

2. Pledge of Allegiance

3. Approval of the Agenda

John Hart moved to approve the agenda. Lynn Ward Gray seconded, and the motion passed by unanimous voice vote.

4. Citizen Comment

None

5. Consent Agenda

Approval of Land Bank Minutes – October 28, 2017 Meeting

Steve Buller moved to approve the consent agenda including the meeting minutes of August 28, 2018. Ms. Gray seconded, and the motion passed by unanimous voice vote.

6. Reports:

Executive Director's Report

Krista Trout-Edwards provided highlights from the Executive Director's Report.

- a. Property Sales: Ms. Trout-Edwards highlighted that the 20th Transform This Home property sold was 30 Northside Dr E.
- b. Property Listing & Rehabilitations – as submitted
- c. Grant Update– as submitted
- d. Budget Report– as submitted
- e. Informational Items:
 - i. Neighborhood Mow & Maintenance Year End Celebration: Ms. Trout-Edwards shared that the season has closed with a successful “game night” themed event coordinated by Angela Whitesell, Office & Program Coordinator and Megan Brown, Office Assistant.

Ms. Gray inquired about learnings through the four years the program has run. Brief discussion followed.

- ii. Former State Farm Headquarters project: Ms. Trout-Edwards relayed that the project should be wrapping up around November 9.

- iii. Incremental Development Alliance / State Land Bank Training Workshops: Ms. Trout-Edwards shared that the training has been set for November 8 in Albion.
- iv. Project Rising Tide Task Force Assignments: Ms. Trout-Edwards indicated that she attended the initial Post Industrial Task Force meeting and that she was hopeful that Amy Rose Robinson, CCLBA Property & Project Coordinator, would be assigned to the Housing Task Force.
- v. Michigan Association of Land Banks: Ms. Trout-Edwards noted that she has been appointed President of MALB.

7. Discussion Items were tabled to 12/13/2018 meeting

8. New Business

- a. Discuss and approve an extension for the Battle Rock project at 50 W Michigan Ave in Battle Creek and support Executive Director in finalizing the amendment.

Brief discussion around the MEDC process and potential benchmarks for extension.

Ms. Gray moved to approve the extension for the Battle Rock project and to support the Executive Director in finalizing the amendment. Steve Buller seconded and the motion passed by a unanimous voice vote.

9. Closed Session tabled to 12/13/2018 meeting

10. Accept Report of Accounts Payable

Ms. Gray moved to approve the Report of Accounts Payable as presented. Mr. Hart seconded and the motion passed by a unanimous voice vote.

11. Citizen Comment

None

12. Board Member Comments & Announcements

None

13. Adjournment

Loss of quorum due to necessary departure of John Hart at 3:45, meeting adjourned at that time.

The next meeting is scheduled for **December 13, 2018 at 3:00pm in the Garden Level Conference Room** at the Calhoun County Building.