



CCLBA Board of Directors Meeting Minutes
3:00pm Thursday, December 17, 2020
VIA ZOOM VIDEO CONFERENCE

1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:03pm via Zoom video conference.

Roll Call: Brian Wensauer, Lenn Reid, Jack Reed, Derek King, John Hart, Lynn Ward Gray in attendance.

Staff: Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; Amy Rose Robinson, Property & Project Coordinator; Mariah Monahan, Administrative Assistant and Jim Dyer, General Counsel.

2. Pledge of Allegiance

3. Approval of the Agenda

John Hart moved to approve the agenda. Lynn Ward Gray seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

4. Citizen Comment

none

5. Consent Agenda

Approval of Land Bank Minutes – October 22, 2020

Mr. Hart moved to approve the consent agenda including the meeting minutes of October 22, 2020. Jack Reed seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

6. Executive Director's Report

Krista Trout-Edwards provided highlights from the Executive Director's Report.

- a. Staff Recognitions – as presented
- b. Property Sales - as submitted
Mr. King inquired as to process on the reconveyance of 24 Arthur and the proposed new disposition. Brief discussion followed.
- c. Property Listing & Rehabilitations – as submitted
- d. Grant Update– as submitted
- e. Budget Report – as submitted
- f. Informational Items – as submitted

7. Public Meeting – 2021 Budget

Motion to Open Public Hearing

Mr. Hart moved to open the public hearing. Ms. Gray seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

Ms. Trout-Edwards reviewed the budget as proposed. There was brief discussion.

Motion to Close Public Hearing

Mr. Hart moved to close the public hearing. Ms. Gray seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

8. New Business

a. Approval of 2021 Budget

Mr. Hart moved to approve the 2021 Budget. Ms. Reid seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

b. Discuss and Approve an Amendment to the 2020 Budget.

Ms. Trout-Edwards reviewed the budget amendment as presented. Brief discussion followed.

Ms. Gray moved to approve the Amendment to the 2020 Budget. Mr. Hart seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

c. Discuss and Approve the 2021 Meeting Schedule.

Ms. Gray moved to approve the 2021 Meeting Schedule. Ms. Reid seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

d. Discuss and Approve the Amendment to Extend the ARC Land Banking Agreement.

Ms. Reid moved to approve the Amendment to Extend the ARC Land Banking Agreement. Mr. Hart seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

e. Discuss and Approve an extension for the Battle Rock project at 50 W Michigan Ave in Battle Creek.

Ms. Gray moved to approve the extension for the Battle Rock project. Ms. Reid seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, and Reed. Opposed: none. Abstain: Hart.

9. Accept Report of Accounts Payable

Mr. Hart made a motion to accept the Report of Accounts Payable. Ms. Gray seconded, and the motion passed by roll call vote. In favor: Wensauer, Gray, Reid, King, Hart and Reed. Opposed: none.

10. Citizen Comment

none

11. Board Member Comments & Announcements

none

12. Adjournment

Ms. Gray made a motion to adjourn. Mr. Hart seconded, and the motion passed by unanimous voice vote. The meeting was adjourned at 4:36pm.

The next meeting is scheduled for **February 25, 2021 at 3:00pm** and will be held via Zoom. Information on how to participate will be available at calhounlandbank.org.