



## CCLBA Board of Directors Meeting Minutes

**3:00pm Thursday, February 28, 2019**

Calhoun County Building – Marshall  
Garden Level Conference Room

### 1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:01pm in the Garden Level Conference Room of the Calhoun County Building located at 315 West Green Street, Marshall, MI 49068.

**Roll Call:** Brian Wensauer, Lynn Ward Gray, Lenn Reid, Derek King, John Hart, Jason Farmer and Jack Reed in attendance.

Staff: Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; Amy Rose Robinson, Property & Project Coordinator; Devon Parker, AmeriCorps VISTA; and Jim Dyer, General Counsel.

### 2. Pledge of Allegiance

### 3. Approval of the Agenda

*Derek King moved to approve the agenda. John Hart seconded, and the motion passed by unanimous voice vote.*

### 4. Citizen Comment

None

### 5. Consent Agenda

#### **Approval of Land Bank Minutes – October 25, 2018 Meeting**

*Jack Reed moved to approve the consent agenda including the meeting minutes of December 13, 2018. Jason Farmer seconded, and the motion passed by unanimous voice vote.*

### 6. Introduction of New Board Members –

*Mr. Wensauer gave a brief introduction Jack Reed and Jason Farmer.*

### 7. Executive Director's Report

Krista Trout-Edwards provided highlights from the Executive Director's Report.

- a. Property Sales - as submitted
- b. Property Listing & Rehabilitations – as submitted
- c. Grant Update– as submitted
- d. Budget Update – as submitted
- e. Informational Items – as submitted

### 8. Discussion Items

- a. Development & 5:50 Specific Tax Waiver Policy  
*Brief discussion followed. Ms. Gray requested an informational summary and proposed policy for the next meeting.*
- b. Class Action Lawsuit Against Treasurers  
*Jim Dyer, General Counsel, provided a synopsis of the pending litigation*
- c. Opportunity for Media Training  
*Brief discussion followed. Ms. Trout-Edwards will pursue potential opportunities and update the board.*

## **9. New Business**

### **a. Elect 2019 Officers**

*Mr. King nominated Ms. Gray to continue as Vice Chair. Mr. Farmer seconded and Ms. Gray was unanimously elected to continue in that capacity for 2019.*

*Mr. Hart nominated Mr. King to continue as Secretary. Ms. Gray seconded and Mr. King was unanimously elected to continue in that capacity for 2019.*

### **b. Adopt and sign Code of Ethics**

*Ms. Gray moved to adopt the Code of Ethics as presented. Mr. King seconded and the motion passed by a unanimous voice vote.*

## **10. Accept Report of Accounts Payable**

*Mr. Hart moved to approve the Report of Accounts Payable as presented. Ms. Gray seconded and the motion passed by a unanimous voice vote.*

## **11. Citizen Comment**

None

## **12. Board Member Comments & Announcements**

John Hart shared that the 50 W Michigan climbing gym project is in the home stretch with 90% of the engineering/construction documents complete, favorable environmental, working toward MEDC and DDA approval, as well as the final financing package.

Lynn Ward Gray reported her program on Access Vision has an upcoming episode entitled "Recycle Right" and that will pair with April Recycl-rama. She also shared that a recent Economic Outlook event by the City of Battle Creek was positive and that the same has an annual Planning Commission/Capital Improvement Plan meeting on 3/28.

Lenn Reid mentioned that the Land Bank staff would be at the Ludington Center in Albion at 6:00pm on 3/12 for a Land Banking 101/Land Bank properties meeting.

## **13. Adjournment.**

*Mr. Hart made a motion to adjourn. Mr. Reed seconded and the meeting was adjourned at 4:35pm.*

The next meeting is scheduled for **April 25, 2019 at 3:00pm** in the Garden Level Conference Room at the Calhoun County Building.