



## CCLBA Board of Directors Meeting Minutes

3:00pm Thursday, June 25, 2020

VIA ZOOM VIDEO CONFERENCE

### 1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:01pm via Zoom video conference.

**Roll Call:** Brian Wensauer, Lenn Reid, Jack Reed, Derek King, John Hart, Lynn Ward Gray in attendance.

**Staff:** Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; and Amy Rose Robinson, Property & Project Coordinator and Jim Dyer, General Counsel.

### 2. Pledge of Allegiance

### 3. Approval of Resolution to Permit Remote Meetings (via Zoom)

*John Hart moved to approve the Resolution to Permit Remote Meetings. Jack Reed seconded, and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed.*

### 4. Approval of the Agenda

*Mr. Hart moved to approve the agenda. Derek King seconded, and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed.*

### 5. Citizen Comment

none

### 6. Consent Agenda

#### Approval of Land Bank Minutes – February 27, 2020

*Mr. Hart moved to approve the consent agenda including the meeting minutes of February 27, 2020 and the acceptance of the 2019 Audit. Mr. Reed seconded, and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed.*

### 7. Executive Director's Report

Krista Trout-Edwards provided highlights from the Executive Director's Report. Ms. Trout-Edwards gave a quick synopsis of staffing response to COVID-19, including the pending start of new Administrative Assistant Mariah Monahan.

- a. Property Sales - as submitted
- b. Property Listing & Rehabilitations – as submitted
- c. Grant Update– as submitted
- d. Budget Update – as submitted
- e. Communications Update – as submitted
- f. Informational Items – as submitted

*Ms. Trout-Edwards indicated the Union Steel project is set to resume in July, the Albion Beautification projects are gearing up. Additionally, she shared information on proposed federal legislation for a National Land Bank Network and MALB's support of the same and the associated housing and equity work. Ms. Trout-Edwards also indicated that the pending strategic plan work will be shifting in method to a smaller scale process.*

### 8. New Business

- a. Review and Approve sale of lot at 309 Capital Ave S, Athens via RES 2020-06.

*Mr. Reed moved to approve the sale of 309 Capital Ave S. Mr. Hart seconded that motion and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed.*

- b. Discuss and Approve Amendment to Extend the ARC Land Banking Agreement via RES 2020-07. *Lenn Reid moved to approve the Amendment to Extend the ARC Land Banking Agreement as presented. Lynn Ward Gray seconded, and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed.*

**9. Accept Report of Accounts Payable**

*Mr. Hart moved to approve the Report of Accounts Payable as presented. Ms. Gray seconded and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed*

**10. Citizen Comment**

none

**11. Board Member Comments & Announcements**

Ms. Gray inquired about mowing with the suspension of the Neighborhood Mow & Maintenance program due to the pandemic. Ms. Gray further pointed out the upcoming primary election on August 4<sup>th</sup>, which includes the senior millage and parks funding measures. She also encouraged everyone to complete the Census.

Mr. Wensauer shared that the Treasurer's Office will be opening soon to manage tax payments which are ramping up due to the modified tax foreclosure date of June 29, 2020. He also indicated that the Treasurer's office will accept the same for 3 weeks after that date due to date changes for the deadline by the Governor's office in response to the pandemic.

Mr. Hart shared information on the Eats BC app which was successfully launched to facilitate traffic to local Battle Creek establishments for take out and delivery orders. He also highlighted small business loan program which was able to assist 49 local businesses during the onset of the pandemic and that businesses are adapting to the new environment.

Mr. King inquired about the Neighborhood Mow & Maintenance program and whether it could be resumed this season. Brief discussion followed where Jim Dyer confirmed the safety concerns, particularly for youth members, drove the decision to suspend the program until 2021.

**12. Adjournment.**

*Mr. Hart made a motion to adjourn. Ms. Gray seconded, and the motion passed with affirmative responses from Brian Wensauer, Lenn Reid, Derek King, Lynn Ward Gray, John Hart and Jack Reed. The meeting was adjourned at 3:46pm.*

The next meeting is scheduled for **August 27, 2020 at 3:00pm** and will be held via Zoom. Information on how to participate will be available at [calhounlandbank.org](http://calhounlandbank.org).