



Washington Heights Selection Committee  
Meeting Minutes  
5:30 pm Tuesday February 15, 2022  
Washington Heights United Methodist Church  
In Person and via Facebook Live

**1. Call to Order**

Lynn Ward Gray called the meeting to order at 5:31pm.

**Roll Call:** Lynn Ward Gray, Rochelle Hatcher (arrived 5:41 pm), Jenasia Morris, Ron Sweet, and Dr. Elishae Johnson in attendance at WHUMC.

Staff: Krista Trout-Edwards, Executive Director; Amy Rose Robinson, Property & Project Coordinator; Janie Brown, Grant Support Technician.

**2. Approval of Agenda**

*Dr. Elishae Johnson moved to approve the agenda. Ron Sweet seconded, and the motion passed by a roll call vote. In favor: Gray, Morris, Sweet, Johnson. Opposed: None.*

**3. Citizen Comment**

None.

**4. Consent Agenda**

**a. Approval of the minutes – February 9, 2022**

*Jenasia Morris moved to approve the consent agenda. Dr. Elishae Johnson seconded, and the motion passed by a roll call vote. In favor: Gray, Hatcher, Morris, Sweet, Johnson. Opposed: None*

**5. Staff Overview Report**

Krista Trout-Edwards provided general comments regarding the purpose of today's meeting, and acknowledged nominees present. Joining the meeting in person were Shirley McKinney, Willow Stevens, and Karen Vater; joining via Facebook Live were Marcelle Heath and Dennis McKinley.

**6. New Business**

**a. Discuss and Confirm the Structure of the Advisory Committee**

Selection Committee members began with initial conversation regarding the youth member seat and if it should be voting or non-voting; with members agreeing that it should be a voting position.

*Dr. Elishae Johnson made a motion for the Youth Member to be voting member. Rochelle Hatcher seconded, and the motion passed by a roll call vote. In favor: Gray, Hatcher, Morris, Sweet, Johnson. Opposed: None.*

Krista Trout-Edwards presented two options for the Advisory Committee (AC) Structure shown in the *Supplemental Information* with AC#1 having 14 members and AC#2 having 16 members.

Discussion about each structure followed.

*Dr. Elishae Johnson made a motion for Advisory Committee Structure #2 with a total number of 16 seats, with 15 members (voting) and 1 alternate (non-voting).*

Rochelle Hatcher asked for consideration that one alternate would not be enough and proposed two alternates based on the current pandemic situation and the importance of the work.

*Rochelle Hatcher made a motion for Advisory Committee structure be a total number of 17 seats, with 15 members (voting) and 2 alternates (non-voting). Dr. Elishae Johnson supported, and the motion passed by a roll call vote. In favor: Gray, Hatcher, Morris, Sweet, Johnson. Opposed: None.*

**b. Discuss Nominations and Selection Process for Remaining Seats on the Advisory Committee**

Krista Trout-Edwards presented selection Options A and B outlined in the *Supplemental Information* and explained how each would work. She also updated each option for the new structure – with 17 seats – approved by the Selection Committee.

Discussion followed with committee support for Option B.

*Rochelle Hatcher made a motion to use Option B and select 1 seat per the 5 QUADs with all remaining seats at large. Ron Sweet seconded, and the motion passed by a roll call vote. In favor: Gray, Hatcher, Morris, Sweet, Johnson. Opposed: None.*

**Quad 1 Voting: Select One Candidate under Option B**

Janie Brown passed out individual ballots to each Selection Committee member to vote for their Quad 1 Candidate.

Krista Trout-Edwards provided an overview of each candidate based on information the individual candidate provided via their initial application as well as a follow up survey.

Janie Brown collected all ballots and read the votes into the record:

**Section/QUAD 1 – Ballot Vote:**

*Gray – Marcelle Heath*

*Hatcher – Sherrill Cotton*

*Morris – Marcelle Heath*

*Sweet – Marcelle Heath*

*Johnson – Marcelle Heath*

***Marcelle Heath was voted as the member for QUAD 1***

**Quad 2 Voting: Select One Candidate under Option B**

Janie Brown passed out individual ballots to each Selection Committee member to vote for their Quad 2 Candidate.

Krista Trout-Edwards provided an overview of each candidate based on information the individual candidate provided via their initial application as well as a follow up survey.

Janie Brown collected all ballots and read the votes into the record:

**Section/QUAD 2 – Ballot Vote:**

*Gray – Brigetta Phillips-Freeman*

*Hatcher – Brigetta Phillips-Freeman*

*Morris – Carmala Freeman*

*Sweet – Brigetta Phillips-Freeman*

*Johnson – Damon Brown*

***Brigetta Phillips-Freeman was voted as the member for QUAD 2***

**Quad 3 Voting: Select One Candidate under Option B**

Janie Brown passed out individual ballots to each Selection Committee member to vote for their Quad 3 Candidate.

Krista Trout-Edwards provided an overview of each candidate based on information the individual candidate provided via their initial application as well as a follow up survey.

Janie Brown collected all ballots and read the votes into the record:

**Section/QUAD 3 – Ballot Vote:**

*Gray – Shirley McKinney*

*Hatcher – Gary McKinley*

*Morris – Hannah Frenz*

*Sweet – Shirley McKinney*

*Johnson – Dennis McKinley*

***As no one received majority votes (minimum of 3) this process will need to be completed again.***

**7. Citizen Comment**

None. Note Facebook Live feed lost and meeting ended at the same time. Also, Facebook attendees noted it was sometimes difficult to hear.

**8. Board Member Comments & Announcements**

A Doodle Poll will be sent out to Selection Committee members to schedule the next meeting.

**9. Adjournment**

Dr. Elishae Johnson made a motion to adjourn. Rochelle Hatcher seconded. The motion passed by voice vote. Meeting adjourned at 7:02 pm.