



CCLBA Board of Directors Meeting Minutes

3:00pm Thursday, August 25, 2022

Calhoun County Building – Marshall

Garden Level Conference Room

AND VIA ZOOM VIDEO CONFERENCE

1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:09pm.

Roll Call: Brian Wensauer, Jack Reed, Lenn Reid in attendance. Lynn Ward Gray and Derek King were excused. (John Hart late arrival – noted below)

Staff: Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; and Amy Rose Robinson, Property & Project Coordinator

2. Pledge of Allegiance

3. Citizen Comment

None

Brian Wensauer proceeded to the Executive Directors Report, as quorum was not established.

4. Executive Director's Report

Krista Trout-Edwards provided highlights from the Executive Director's Report.

- a. Property Sales - as submitted.
- b. Property Listing & Rehabilitations – as submitted
Ms. Trout-Edwards noted a purchase agreement for the Clinton Campus, the old Austin School, was in process.
- c. Grant Update– as submitted.
 - i. EPA Brownfield Assessment Grant
Ms. Edwards noted that the CCLBA work was featured at the 2022 National Brownfield's Conference in Oklahoma City, OK, in August.
 - ii. Washington Heights Neighborhood Grant
Ms. Trout-Edwards noted that 2 action items on today's agenda come directly from the Advisory Committee work. She highlighted the clarification work regarding the "pause," and shared the beginnings of a Story Map that the GIS department is assisting the Land Bank with, to further the efforts in Washington Heights.

John Hart arrived at 3:15pm. Quorum established

5. Approval of Agenda

Mr. Hart moved to approve the agenda. Jack Reed seconded, and the motion passed unanimous voice vote.

6. Consent Agenda

Approval of Land Bank Minutes – June 23, 2022

Mr. Reed moved to approve the consent agenda including the meeting minutes of June 23, 2022. Mr. Hart seconded, and the motion passed by unanimous voice vote.

During the transition back to the agenda, Mr. Hart inquired as to when the application for the next round funding would open.

Ms. Trout-Edwards indicated that the Land Bank, with the coalition, plans to apply for the third round of funding when it opens in the fall.

Lenn Reid asked about the memorial bench space on Austin Ave.

Ms. Trout-Edwards replied indicated that the bench was handle by the Citizens to Beautify Albion and that it was put on the Land Bank's beautification lot through partnership between the two organizations..

Mr. Reed asked for clarification on the status of the project at 131 Superior St N.

Ms. Trout-Edwards replied that the portion paid for by the State Land Bank will be done shortly and that the remaining portion which will be covered by ARPA dollars is presently being scheduled.

7. Executive Director's Report – continued

- d. Budget Report – as submitted.
- e. Informational Items – as submitted
 - i. MALB - \$21.5 Million Blight Elimination Program Proposal
Ms. Trout-Edwards shared that the State approved a \$21.5M allocation to the State Land Bank based on the MALB proposal which included an expanded definition of blight, created by our team, which includes stabilization and legal work. MALB plans to seek supplemental funding as the original ask was \$50M. CCLBA will be applying for funds from this funding source once available.
 - ii. Communication
 - a. Bi-Annual Report – as submitted
 - b. Northside News 2nd edition – coming up
 - c. Press Releases – as submitted
 - d. Facebook – as submitted

8. New Business

- a. **Discuss and Approve listing commercial properties in Section 1 of Neighborhood Planning Council 2 (NPC2) for sale as either direct sales or under the Develop This Lot Program, with its contracted realtor, as recommended by the Washington Heights Neighborhood Advisory Committee.**

Mr. Hart moved to approve the aforementioned resolution as written, Ms. Reid seconded. A roll call vote was taken. In Favor: Wensauer, Reid, Reed, Hart. Opposed: none. RES 2022-08

- b. **Discuss and Approve the sale of 8870-00-040-0 (NPC2) to Sunlight Gardens as a direct sale at Fair Market Value, with assistance on title work, with its contracted realtor, as recommended by the Washington Heights Neighborhood Advisory Committee.**

Mr. Hart moved to approve the aforementioned resolution as written, Mr. Reed seconded. A roll call vote was taken. In Favor: Wensauer, Reid, Reed, Hart. Opposed: none. RES 2022-09

9. Accept Report of Accounts Payable

Mr. Reed made a motion to accept the Report of Accounts Payable. Mr. Hart seconded, and the motion passed by unanimous voice vote.

10. Citizen Comment

None.

11. Board Member Comments & Announcements

Mr. Hart shared the infrastructure work happening this year at Sunlight Gardens and thanked the Land Bank for its role.

Mr. Wensauer shared that the Treasurer's auction was overwhelmingly positive and that the estimated count of properties coming to the Land Bank at this time is eleven, but that there would be a second auction.

12. Adjournment

Mr. Reed made a motion to adjourn. Ms. Reid seconded, and the motion passed by unanimous voice vote. The meeting was adjourned at 3:46pm.

The next meeting is scheduled for **October 27th at 3:00pm** and will be held in person in the Garden Level Conference Room at the Calhoun County Building, a virtual component will be available at calhounlandbank.org.

DRAFT