



CCLBA Board of Directors Meeting Minutes

3:00pm Thursday, October 27, 2022

Calhoun County Building – Marshall

Garden Level Conference Room

AND VIA ZOOM VIDEO CONFERENCE

1. Call to Order

Chair Brian Wensauer called the meeting of the Calhoun County Land Bank Authority Board to order at 3:21pm.

Roll Call: Brian Wensauer, Jack Reed, Lenn Reid and John Hart in attendance. Derek King was excused. (Lynn Ward Gray late arrival – noted below)

Staff: Krista Trout-Edwards, Executive Director; Angela Whitesell, Office & Program Coordinator; and Amy Rose Robinson, Property & Project Coordinator

2. Pledge of Allegiance

3. Citizen Comment

None

4. Approval of Agenda

Mr. Hart moved to approve the agenda. Jack Reed seconded, and the motion passed unanimous voice vote.

5. Consent Agenda

Approval of Land Bank Minutes – August 25, 2022

Mr. Reed moved to approve the consent agenda including the meeting minutes of August 25, 2022. Lenn Reid seconded, and the motion passed by unanimous voice vote.

6. Executive Director's Report – continued

- a. 2022 Property Sales – as submitted.
- b. 2022 Property Listings, Rehabilitations & Reviewed Sites – as submitted
- c. Grant Update
 - i. EPA Brownfield Assessment Grant
Ms. Trout-Edwards shared that the remaining funds in the grant have been earmarked and that the Land Bank will apply for the next round of funding individually rather than as a consortium, due to changes in the consortium requirements
 - ii. Washington Heights Neighborhood (WHN) Grant
Ms. Trout-Edwards highlighted Community Walk #2 which took place on October 4 and stated that the two resolutions on today's agenda are markers of the progress made in WHN.
 - iii. State Land Bank/Treasury Blight Elimination Grant
Ms. Trout-Edwards shared that the full reimbursement has been received from the SLB for the work at 131 N Superior St, Albion. Work continues at the site and conversations are underway with the Michigan Economic Development Corporation regarding next steps.
- d. Budget Report
- e. Informational Items
 - i. Reclaiming Vacant Properties Conference
 - ii. Michigan Association of Land Banks Conference

- iii. Overall funding update.

Ms. Trout-Edwards provided a synopsis to the Board of work toward a new funding mechanism for Land Banks, and the conversations with Michigan Association of County Treasurers and the Michigan Association of Land Banks to work toward that end.

Mr. Wensauer shared his thoughts on that process and the review of the Wayne County model which has been well received.

(Lynn Ward Gray arrived at 3:45 pm.)

7. New Business

- a. **Discuss and Accept the proposed Bylaws for the Washington Heights Neighborhood Advisory Committee, as recommended by the Committee.**

Mr. Reed moved to approve the aforementioned resolution as written, Lynn Ward Gray seconded. A roll call vote was taken. In Favor: Wensauer, Gray, Reid, Reed, Hart. Opposed: none. RES 2022-10

- b. **Discuss and Approve the disposition of 38 properties in the Washington Heights Neighborhood through the Side Lot or Adopt-A-Lot programs, as recommended by the Washington Heights Neighborhood Advisory Committee.**

Ms. Gray moved to approve the aforementioned resolution as written, Mr. Hart seconded. A roll call vote was taken. In Favor: Wensauer, Gray, Reid, Reed, Hart. Opposed: none. RES 2022-11

8. Accept Report of Accounts Payable

Mr. Hart made a motion to accept the Report of Accounts Payable. Ms. Gray seconded, and the motion passed by unanimous voice vote.

9. Citizen Comment

None.

10. Board Member Comments & Announcements

Mr. Gray reminded all to vote in the November election and advised that a non-partisan voter guide was available from League of Women's Voters at vote411.org.

Mr. Hart gave kudos to the staff for the outreach work in the Washington Heights Neighborhood.

Mr. Reed shared positive feedback from the Battle Creek Area Association of Realtors (BCAAR) Homeownership Meeting that took place in the Washington Heights Neighborhood last week.

11. Adjournment

Mr. Reed made a motion to adjourn. Mr. Hart seconded, and the motion passed by unanimous voice vote. The meeting was adjourned at 3:58pm.

The next meeting is scheduled for **December 15, 2022 at 3:00pm** and will be held in person in the Garden Level Conference Room at the Calhoun County Building, a virtual component will be available at calhounlandbank.org.